

VILLAGE OF LUDLOW ELECRC LIGHT DEPARTMENT
COMMISSIONERS MEETING MINUTES

Tuesday April 25th, 2023,
4:30 P.M. BUSINESS OFFICE, 9 POND STREET

Present Commissioners: Chairman; Nicholas Baitz, Clerk; Robert Brandt, George Dunnett
Foreman: Brett Sanderson
Department Manager: Thomas Petraska

Commissioner Baitz called the meeting to order at 4:25 PM.

Comments from Ratepayers: There were no comments from ratepayers.

Consideration of any additions, deletions, changes to the agenda: There were no changes to the agenda.

Election of Officers

Robert Brandt nominated Nicholas Baitz as Chairman, seconded by Nicholas Baitz, nomination passed in favor 3-0 vote Nicholas Baitz as Chairman.

Nicholas Baitz nominated Robert Brandt as Vice Chairman, seconded by Robert Brandt, nomination passed in favor 3-0 Vote Robert Brandt as Vice Chairman.

Robert Brandt nominated George Dunnett as Clerk, seconded by Nicholas Baitz, nomination passed in favor 3-0 Vote George Dunnett as Clerk.

Vice Chairman Robert Brandt appointed Department Manager Thomas Petraska as Recording Secretary.

Vice Chairman Robert Brandt made motion for the designated Paper of General Circulation for official department business be the Vermont Journal and the back-up/ alternate be The Rutland Herald. The motion was seconded by Nicholas Baitz motion passed in favor 3-0 Vote, The Vermont Journal- Designated Paper of General Circulation.

Vice Chairman Robert Brandt made motion to keep Date and Time for Regular Meetings of the Board the same as past years being the Fourth Tuesday of each month at 4:30 (four thirty o'clock) PM. The motion second by Chairman Baitz. Motion passed in favor 3-0 Vote, Fourth Tuesday of the Month at 4:30 PM.

On a motion by Vice Chair Brandt and seconded by Chair Baitz the minutes from the March 29th, 2023, meeting was accepted as written. Motion passed in favor 3-0 Vote.

Act on request made by Brett Sanderson to purchase new backhoe.

After some discussion motion was made by Vice Chair Brandt and seconded by commissioner Dunnett to purchase the backhoe.

FOREMAN'S REPORT:

The Foreman's report was given by Brett Sanderson. Sanderson update to the Commissioners which included, but was not limited to:

April 2023 Foreman's Report

St. Light Maint.	1 St. Lights
Meter Reading	
Substation Maint.	Monthly Checks
Substations	
Urd Locates	6
Line Maint.	
Services	2 Service up grades
Vehicle Maint	Vehicle Maint.
Spring clean up	Shop & substation
Car charger main MT	service is hooked up but not in service
service cover ups	1 cover
Tree Trimming	Okemo Acres, baily hill

DEPARTMENT MANAGER’S REPORT:

Tom Petraska Department Manager updated the Commissioners which included, but not limited to:

Managers’ Report April 25, 2023

We were able to prepare March year to date financial reports. And now I will give you each a copy for review. A key item on the Income Statement is sales year to date over last year. The total revenue to date is 131k less than the previous year resulting in an 82k loss year to date. Update on the rate increase: 5.27% across the board rate increase was filed with the VT Public Utility Commission on March 16th, 2023. LELD received a request from the Public Service Board requesting supplemental testimony on various items. The Light Department has provided written testimony for all the items requested. We are now waiting to receive further questions. AMI contract has been supplied to LELD from VPPSA and needs to be executed by the end of the month. I have the AMI Business Case- Executive Summary prepared by VPPSA which I will hand out now. On page three you can see the Costs and the grant funding for the department. I recommend that The Light Department complete the contract at hand.

On Friday of this week, we have an electrical inspection for our generator here at the office.

EXECUTIVE SESSION:

On motion by Vice Chair Brandt and seconded by Chair Baitz Voted 3-0 in favor of entering into executive session at 4:55 PM to discuss Personnel Injury. At 5:14 PM Motion was made by Vice Chair Brandt and seconded by Chair Baitz to exit executive session motion was voted 3-0 in favor of exit.

OTHER BUSINESS:

After some discussion it was agreed by all that the Dig Safe contact email should be Brett Sanderson. Manager Petraska said he could make that change on May 1, 2023.

Sanderson indicated to the board that he was not happy with implantation of the GIS system. Petraska said it needs to be updated with all the changes in the field that have happened in the past two years. Petraska said he would ask VPPSA to provide training to the staff on how to make the updates.

ADJOURMENT:

There being no other business to come before the Board, Vice Chair Brandt made motion at 5:34 PM to adjourn the meeting and Chair Baitz seconded. The motion was voted 3-0 in favor.

Respectfully submitted,

_____ Nicholas Baitz, Chair

_____ Robert Brandt, Vice Chair

_____ George Dunnett, Clerk