

VILLAGE OF LUDLOW ELEC RIC LIGHT DEPARTMENT  
COMMISSIONERS MEETING MINUTES  
Tuesday May 23rd, 2023,  
4:30 P.M. BUSINESS OFFICE, 9 POND STREET

Prior to the meeting Ken Nolan, General Manager of Vermont Public Power Authority (VPPSA) gave the board an update on the AMI & GIS projects with details on where the stage of completion was to date.

Present Commissioners: Chairman; Nicholas Baitz, Vice Chair; Robert Brandt, Clerk, George Dunnett  
Foreman: Brett Sanderson  
Department Manager: Thomas Petraska

Commissioner Baitz called the meeting to order at 5:23 PM.

Comments from Ratepayers: There were no comments from ratepayers.

Consideration of any additions, deletions, changes to the agenda: There were no changes to the agenda.

Act on Minutes of April 25th, 2023, meeting and Special Meeting of May 15<sup>th</sup>, 2023 meeting.  
Commissioner Brandt made a motion to approve as written. S The motion was second by Commissioner Baitz and voted in favor 3-0 to approve.

FOREMAN'S REPORT:

Foreman's report was given by Brett Sanderson. Sanderson update to the Commissioners which included, but not limited to:

**Foreman's May 2023 Report**

St. Light Maint.	1 Street light
Meter Reading	
Substation Maint.	Monthly Checks
Urd Locates	11
Line Trimming	Okemo Acres Baily hill proc
Line Construction	
Safety Meeting	Lock out tag out
Services	2 service upgrades
Service cover up	1 Cover up services
Shop	Mowing spring clean up Mount Howards plaque Paint window frames plant flower Installed new light to front of garage
Office	Mowing tree trimming spring clean up Generator install
Vehicle Maint.	
Banner	Divided sky fun run

DEPARTMENT MANAGER'S REPORT:

Tom Petraska Department Manager updated the Commissioners which included, but not limited to:

**Manager's Report May 29, 2023**

We were able to prepare April year to date financial reports.  
And now I will give you each a copy for review.  
A key item on the Income Statement is sales year to date over last year.  
The total revenue to date is 148k less than the previous year resulting  
in a 75k loss year to date. This reflects a small gain from March year to date loss of 82K.  
Update on our rate case with the PUC. The Light Department is waiting for the Public Service Board to  
serve its first round of discovery on Ludlow which is due on Friday May 26, 2023.

The AMI contract between LELD and VPPSA which we signed was revised due to some minor wording changes. The new version needs to be signed.

The new generator is now connected here at the office, and we are waiting for Suburban to schedule a time to make the propane connection and do the necessary testing.

Brett, Allan Rice from PLM and I met with Okemo to discuss the possibility of relocating electric air compressors in an effort to avoid the need for a new substation. After some discussion and calculation from Alan Rice it was preliminary confirmed that the electrification of the compressors could be done without a new substation.

LELD Attended Northeastern Public Power Conference in Plymouth NH.

Brian and I attended the AMI, AMR & MDMS sessions and the GIS Roundtable

Brett attended the Hendrix wire tips and tricks session and the GIS Roundtable

Brett and I had the final interview with Dawson. I finished up the incident investigation report and emailed a copy to VOSHSA investigator for his review.

### **Adjournment**

Commissioner Baitz made a motion to adjourn the meeting at 5:45 PM Second by Commissioner Brandt. Voted 2-0 in favor.

Respectfully submitted,

\_\_\_\_\_ Nicholas Baitz, Chairman

\_\_\_\_\_ Robert Brandt, Vice Chair

\_\_\_\_\_ George Dunnett, Clerk