

VILLAGE OF LUDLOW ELECRC LIGHT DEPARTMENT  
COMMISSIONERS MEETING MINUTES

Tuesday June 27th, 2023,  
4:30 P.M. BUSINESS OFFICE, 9 POND STREET

Present Commissioners: Chairman; Nicholas Baitz, Vice Chair; Robert Brandt, Clerk, George Dunnett  
Foreman: Brett Sanderson  
Department Manager: Thomas Petraska

Commissioner Baitz called the meeting to order at 4:38 PM.

Comments from Ratepayers: There were no comments from ratepayers.

Consideration of any additions, deletions, changes to the agenda: There were no changes to the agenda.

Act on Minutes of May 23rd, 2023, meeting Commissioner Brandt made a motion to approve as written.  
The motion was second by Commissioner Dunnett and voted in favor 3-0 to approve.

FOREMAN'S REPORT:

Foreman's report was given by Brett Sanderson. Sanderson update to the Commissioners which included, but not limited to:

**JUNE 2023**

St. Light Maint.	1 street light
Meter Reading	
Substation Maint.	Monthly Checks
Urd Locates	41 URD LOCATES
Line Maint.	
Services	3 services upgrades
Service cover ups	4 Service covers
Line Construction	URD Rod gun rd development 800 FT
Line Trimming	Baily hill and Gilcris saw mill
Safety Meeting	Advanced Transformers
Banner	Alumni banner hung
Vehicle Maint.	

We are moving forward with Proctorsville street light upgrades.  
Okemo is strongly proceeding with electrifying air next year.  
GMP is moving along with the line to southface village

DEPARTMENT MANAGER'S REPORT:

Tom Petraska Department Manager updated the Commissioners which included, but not limited to:

**Manager's Report June 27, 2023**

We were able to prepare May year to date financial reports.  
And now I will give you each a copy for review.  
A key item on the Income Statement is sales year to date over last year.  
The total revenue to date is 189k less than the previous year resulting  
in a 428k loss year to date.

Update on our rate case with the PUC. LELD had its public hearing on Tuesday June 20. No one from the public attended. The Public Service Board served its second round of discovery questions on Ludlow which is due on Friday July 14th, 2023.

The new generator is now connected here at the office, Suburban was here and connected the propane lines and fired it up and it ran fine. Only need the electricians to come back after hours and do a hard outage start to complete the testing.

Magris said it was a go on the Solar Project and they just needed to work out some details on the lease.

We have finished our cyber security assessment and will be having our final evaluation and recommendations tomorrow.

Still running ads for First Class Lineman. Had a few applications, none that would get past the screening questions or online searching.

At 5:03PM Commissioner Baitz made the motion and Commissioner Brandt second motion to enter in Executive Session to discuss personnel issues. It was voted in favor 3-0.

At 5:45PM the motion was made by Commissioner Baitz to exit the Executive Session. Commissioner Brandt seconded the motion, and it voted unanimously in favor 3-0 to exit Executive Session.

**Adjournment**

Commissioner Brandt made a motion to adjourn the meeting at 5:50 PM Second by Commissioner Brandt. Voted 2-0 in favor.

Respectfully submitted,

\_\_\_\_\_ Nicholas Baitz, Chairman

\_\_\_\_\_ Robert Brandt, Vice Chair

\_\_\_\_\_ George Dunnett, Clerk